



**BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Thursday, August 20, 2026

5:00 p.m. - Closed Session

6:00 p.m. - Open Session

Burbank Unified School District
1900 W. Olive Avenue
Third Floor - Board Room
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

a. NOTICE TO THE PUBLIC

The District is providing alternatives to in-person attendance for viewing and participating. Any individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction during one of the three Public Comments sections.

Instructions for Virtual Public Speakers Who Wish to Address the Board:

1. Speakers who wish to provide a Public Comment virtually should sign up at this link: <https://forms.gle/XrYpZ7M2hMb1LJCS7> 3pm on Wednesday, August 19th. Please indicate if your comment pertains to (1) an item on this agenda, or (2) a subject within the jurisdiction of the Board of Education. Closed Session Public Comments must be given in person.
2. The Zoom Webinar will open at 5:30 p.m. Speakers are asked to rename their Zoom profile to indicate their full name to expedite this process. Please note that only those individuals who have signed up to speak prior to 3:00 p.m. on the day before, will be allowed to enter the Zoom Webinar. Speakers will receive an email Wednesday afternoon with the Zoom Webinar login details.
3. When it is time for a speaker to address the Board, the speakers name will be called and the speaker should activate their microphone and camera. Speakers must be present in the Zoom Webinar when their name is called in order to address the Board. Speakers are also requested to state their name (and their pronouns, if desired) prior to addressing the Board. Please note that the chat function will be disabled.

4. After a speaker completes their public comment, or if the three-minute (3) time limit has been reached, the speaker will be removed from the Zoom Webinar and can continue watching the meeting by streaming it at www.burbankusd.org/boemeetings

5. If you would like to make a Public Comment and require Armenian, Spanish, or ASL translation, please email stephaniebeauregard@burbankusd.org prior to 3:00 p.m. the day before the meeting to receive a registration link.

2. REQUESTS TO ADDRESS THE BOARD

a. Public Communications on Closed Session Agenda Items

Those persons wishing to address the Board may do so at this time and are asked to complete a speaker card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The President may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

a. Public Employee

Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment

b. Conference with Legal Counsel - Anticipated Litigation (Â§54957.9(d)(1)) Number of Cases - 1

c. Conference with Legal Counsel Existing Litigation (Â§ 54956.9(d)(1)) : In the Matter of Bridgett Murphy, OAH Case No. 2026080506

d. Student Personnel - Pursuant to Education Code 35146, 48912, 48919 Number of Cases - 1

e. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code Â§35146; Number of Cases - 2

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND ACKNOWLEDGEMENT

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

“We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, Fernandeano Tataviam, and First Nations on which we are learning, educating, and living.”

5. REPORTING ON CLOSED SESSION

6. ADOPTION OF AGENDA

7. APPROVAL OF MINUTES

- a. Consideration of Approval of Minutes from the Special Board Meeting held August 1, 2026
[7a. Minutes 080126.pdf](#)
- b. Consideration of Approval of Minutes from the Regular Board Meeting held August 6, 2026
[7b. Minutes 080626.pdf](#)

8. ITEMS FOR FUTURE CONSIDERATION

9. PRESENTATIONS / RECOGNITIONS

10. REQUESTS TO ADDRESS THE BOARD

- a. Public Communications on Agenda Items
Those persons wishing to address the Board may do so at this time and are asked to complete a speaker card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The President may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

11. REPORTS FROM LABOR PARTNERS

- a. Burbank Teacher's Association (BTA), California School Employees Association (CSEA)
Sarah Schwartz, BTA President and Laura Bauman, CSEA President

12. SUPERINTENDENTS REPORT

- a. Reports from the Superintendent
Dr. Tom McCoy, Superintendent, will report on items of interest to the Board of Education and the community.

13. ACTION ITEMS

BUSINESS SERVICES

- a. Consideration of Approval of Amended and Restated Bylaws Governing the Measure ABC Citizens Bond Oversight Committee
It is the recommendation of District administration that the Board of Trustees approve the Amended and Restated Bylaws Governing the Measure ABC Citizens Bond Oversight

Committee, as presented.

[13a Consideration of Approval of Amended and Restated Bylaws Governing the Measure ABC Citizens Bond Oversight Committee.pdf](#)

HUMAN RESOURCES

- b. Consideration of Approval of Agreement for Professional Services for Shaw HR Consulting, Inc. - General Fund

It is the recommendation of District Administration that the Board of Trustees approve the Agreement for Professional Services for Shaw HR Consulting, Inc., as presented.

[13b Consideration of Approval of Agreement for Professional Services for Shaw HR Consulting, Inc.- General Fund.pdf](#)

SUPERINTENDENT

- c. Consideration of Approval of District Core Value Statements

It is the recommendation of District Administration that the Board Approve the District Core Values, as presented

[13c District Core Values.pdf](#)

- d. Consideration of Approval of 2026-2027 Board Goals

It is the recommendation of District Administration that the Board Approve the 2026-2027 Board Goals, as presented

[13d Board Goals.pdf](#)

- e. Consideration of Approval of a Change of Date for the October 22, 2026 Regular Board Meeting to October 29, 2026

It is the recommendation of District Administration that the Board Approve a Change of Date for the October 22, 2026 Regular Meeting to October 29, 2026, as presented

[13e Change of Board Meeting Date.docx.pdf](#)

BOARD POLICIES

- f. Consideration of Revision of Board Policy & Regulation 4311 Recruitment and Selection of Management and Supervisory Personnel [First Reading]

It is the recommendation of District Administration that the Board revise Board Policy & Regulation 4311 Recruitment and Selection of Management and Supervisory Personnel [First Reading], as presented

[13f Board Policy and Regulation 4311.pdf](#)

14. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

BUSINESS SERVICES

- a. Consideration of Approval of Agreement with Capitol Advisors Group, LLC for 5-Star Coalition Legislative Advocacy Services - General Fund

It is the recommendation of District administration that the Board of Trustees approve the Agreement with Capitol Advisors Group, LLC, as presented.

[14a Consideration of Approval of Agreement with Capitol Advisors Group, LLC for 5-Star Coalition Legislative Advocacy Services-General Fund.pdf](#)

- b. Consideration of Approval of MOU with Facilitron to Pilot Streaming High School Athletic Events - No Cost
It is the recommendation of District administration that the Board of Trustees approve the MOU with Facilitron, Inc., as presented.
[14b Consideration of Approval of MOU with Facilitron to Pilot Streaming High School Athletic Events - No Cost.pdf](#)
- c. Consideration of Approval of Contract Award of AMB Group, Inc for the Muir Middle School Water Main Replacement Project - Measure ABC
It is the recommendation of District administration that the Board of Trustees approve the Agreement with AMB Group Inc, as presented.
[14c Consideration of Approval of Contract Award of AMB Group, Inc for the Muir Middle School Water Main Replacement Project - Measure ABC.pdf](#)
- d. Consideration of Approval of Deductive Change Orders No. 2 with The Garland Company, Inc. for Roofing Materials at Various Sites - Measure ABC
It is the recommendation of District administration that the Board of Trustees approve Deductive Change Orders No. 2 with The Garland Company, Inc., as presented.
[14d Consideration of Approval of Deductive Change Orders No. 2 with The Garland Company, Inc. for Roofing Materials - Measure ABC.pdf](#)
- e. Consideration of Approval of Amendment No. 1 with Flewelling & Moody for the Burbank High School Pool Building Project - Measure ABC
It is the recommendation of District administration that the Board of Trustees approve Amendment No. 1 with Flewelling & Moody, as presented.
[14e Consideration of Approval of Amendment No. 1 with Flewelling & Moody for the Burbank High School Pool Building Project - Measure ABC.pdf](#)
- f. Consideration of Approval of Agreement with Massadi Enterprises, Inc. for Inspection Services for the Muir Middle School Water Main - Measure ABC
It is the recommendation of District administration that the Board of Trustees approve the Agreement with Massadi Enterprise Inc, as presented.
[14f Consideration of Approval of Agreement with Massadi Enterprise, Inc. for Inspection Services for the Muir Water Main - Measure ABC.pdf](#)
- g. Consideration of Approval of Change Order No. 9 and Notice of Completion with Hart Design Build, Inc. for the Burbank School Aquatic Center Modernization Project - No Cost
It is the recommendation of District administration that the Board of Trustees approve Change Order No. 9 and the Notice of Completion with Hart Design Build, Inc., as presented.
[14g Consideration of Approval of Change Order No. 9 and Notice of Completion with Hart Design Build, Inc. for the Burbank - No Cost.pdf](#)
- h. Consideration of Approval of Piggyback Agreement with Class Leasing, LLC, Replacement of Three Relocatable Classrooms at Thomas Edison Elementary School - Developer Fees
It is the recommendation of District administration that the Board of Trustees approve the Agreement with Class Leasing, LLC, as presented.
[14h Consideration of Approval of Piggyback Agreement with Class Leasing, LLC](#)

[Replacement of Three Relocatable at Edison - Developer Fees.pdf](#)

- i. Consideration of Approval of CMAS Agreement with Genesis Inc., Carpet Flooring Replacement for Luther Middle School Auditorium and Music Room - Deferred Maintenance Fund
It is the recommendation of District administration that the Board of Trustees approve the Agreement with Genesis Inc., as presented.
[14i Consideration of Approval of CMAS Agreement with Genesis Inc., Carpet for Luther Auditorium and Music Rm-Deferred Maint.pdf](#)
- j. Consideration of Notice of Completion, Genesis Floor Covering Inc. CMAS Contract #4-25-05-1052, Restroom Flooring Repair at Stevenson Elementary School - Deferred Maintenance Fund
It is the recommendation of District administration that the Board of Trustees approve the Notice of Completion with Genesis Floor Covering Inc., as presented.
[14j Consideration of Notice of Completion, Genesis Inc. CMAS Contract #4-25-05-1052, Flooring at Stevenson-Deferred Maint.pdf](#)
- k. Consideration of Approval of Agreement with Galassos Bakery for Fresh Bread Products - Nutrition Services Fund
It is the recommendation of district administration that the Board of Trustees approve the Agreement with Galassos Bakery, as presented.
[14k Consideration of Approval of Agreement with Galassos Bakery for Fresh Bread Products - Nutrition Services Fund.pdf](#)
- l. Consideration of Approval of Agreement with Valley Produce - Nutrition Services Fund
It is the recommendation of District administration that the Board of Trustees approve the Agreement with Val Pro Inc. dba Valley Fruit and Produce Company, as presented.
[14l Consideration of Approval of Agreement with Valley Produce - Nutrition Services Fund.pdf](#)
- m. Consideration of Acceptance of the 2025-2026 Purchase Order Report
It is the recommendation of the District Administration that the Board of Trustees accept the 2025-2026 Purchase Order Report, as presented.
[14m Consideration of Acceptance of the 2025-2026 Purchase Order Report.pdf](#)
- n. Consideration of Acceptance of the 2026-2027 Purchase Order Report
It is the recommendation of the District Administration that the Board of Trustees accept the 2026-2027 Purchase Order Report, as presented.
[14n Consideration of Acceptance of the 2026-2027 Purchase Order Report.pdf](#)
- o. Consideration of Acceptance of the Warrant Report
It is the recommendation of the District Administration that the Board of Trustees accept the Warrant Report, as presented.
[14o Consideration of Acceptance of the Warrant Report.pdf](#)
- p. Consideration of Acceptance of the Miscellaneous Receipts Report
It is the recommendation of the District Administration that the Board of Trustees accept the Miscellaneous Receipts Report, as presented.
[14p Consideration of Acceptance of the Miscellaneous Receipts Report.pdf](#)

- q. Consideration of Acceptance of Donations and Gifts
It is the recommendation of District administration that the Board of Trustees accept the donations and gifts, as presented.
[14q Consideration of Acceptance of Donations and Gifts.pdf](#)

HUMAN RESOURCES

- r. Consideration of Approval of Personnel Report Number 26-27-02
[14r Consideration of Approval of Personnel Report Number 26-27-02.pdf](#)
- s. Consideration of Approval of University Agreement with Loma Linda University - No Cost
It is the recommendation of the District Administration that the Board of Trustees approve the University Agreement with Loma Linda University, as presented.
[14s Consideration of Approval of University Agreement with Loma Linda University- No Cost.pdf](#)
- t. Consideration of Approval of Extension of Contract between Motor Vehicle Network (MVN) and Burbank Adult School to Provide Marketing Services at the Glendale Department of Motor Vehicles (DMV) - Adult School Fund
It is the recommendation of District Administration that the Board of Trustees approve the Extension of Contract between Motor Vehicle Network (MVN), as presented.
[14t Consideration of Approval Extension with MVN.pdf](#)
- u. Consideration of Approval of Agreement for Professional Services with Jayme Adelson-Goldsten with Lighthearted Learning for Instructional Support at Burbank Adult School - Adult School Fund
It is the recommendation of District Administration that the Board of Trustees approve the Agreement for Professional Services with Jayme Adelson-Goldstein with Lighthearted Learning, as presented.
[14u Consideration of Approval of Agreement for Professional Services with Jayme Adelson-Goldstein with Lighthearted Learning.pdf](#)
- v. Consideration of Approval of Agreement for Professional Services for the Enrichment Program at Burbank Adult School by Purple Communications, Inc. - Adult School Fund
It is the recommendation of the District Administration that the Board of Trustees approve the Agreement with Purple Communications, Inc., as presented.
[14v Consideration of Approval of Agreement for Professional Services for the Enrichment Program at Burbank Adult School by Purple Communications, Inc..pdf](#)
- w. Consideration of Ratification of Second Amendment to Services, School Facilities License and Building Use Agreement with Right At School, LLC - ELOP
It is the recommendation of District Administration that the Board of Trustees ratify the Second Amendment to Services, School Facilities License and Building Use Agreement with Right At School, LLC, as presented.
[14w Consideration of Ratification of Second Amendment to Services, School Facilities License and Building Use Agreement with Right At School, LLC- ELOP.pdf](#)

INSTRUCTIONAL SERVICES

- x. Consideration of Approval of Instructional Consultants for Expanded Learning Experiences for Elementary School Sites - ASES Program Budget & School Site Budgets

It is the recommendation of District Administration that the Board of Trustees approve Instructional Consultant Services, as presented.

[14x Consideration of Approval of Instructional Consultants for Expanded Learning Experiences for School Sites.pdf](#)

SPECIAL EDUCATION

- y. Consideration of Ratification of Professional Services with Procure Therapy
It is the recommendation of District Administration that the Board of Trustees ratify Procure Therapy, as presented.
[14y Consideration of Ratification of Professional Services with Procure Therapy.pdf](#)
- z. Consideration of Ratification of Professional Services with Quest Therapy Group, LLC
It is the recommendation of District Administration that the Board of Trustees ratify Quest Therapy Group, LLC, as presented.
[14z Consideration of Ratification of Professional Services with Quest Therapy Group, LLC.pdf](#)

STUDENT SERVICES

- aa. Consideration of Approval of Additional Funding for the Foster Youth Transportation Trust Account - LCAP Fund & Title I Fund
It is the recommendation of District Administration that the Board of Trustees approve the additional funding for the Foster Youth Transportation Trust Account, as presented
[14aa Consideration of Approval of Additional Funding for the Foster Youth Transportation Trust Account - LCAP Fund & Title I Fund.pdf](#)
- bb. Consideration of Approval of Agreement for Professional Services with LRA for Interpretation Services for Students and Families - General Fund
It is the recommendation of the District Administration that the Board of Trustees approve the agreement for Professional Services with LRA for Interpretation Services for Students and Families, as presented.
[14bb Consideration of Approval of Agreement for Professional Services with LRA for Interpretation Services - General Fund.pdf](#)
- cc. Consideration of Approval of Stipulated Student Expulsion
It is the recommendation of the District Administration that the Board of Trustees approve the Stipulated Student Expulsion by Agreement of the Student and the Students Parent/Guardian, as presented.
[14cc Consideration of Approval of Stipulated Student Expulsion.pdf](#)

15. BOARD REPORTS & COMMUNICATIONS

- a. Reports from Board Members
Board of Education members will report on items within the jurisdiction of the Board.

16. ADJOURNMENT